

CONTROL SHEET

DATE:	COMPLETED BY DEALER				COMPLETED BY TAG OFFICE			
DEALER NAME:	TAG INFORMATION					DATE	P R O C E S S E D	R E J E C T E D
	TRANSFER		NEW TAG			TIME		
APPLICANT'S FULL NAME	R E N E W	O N L Y	1-12 MOS	13-15 MOS	SPECIALITY TAGS OR OTHER	CLERK		
1)								
2)								
3)								
4)								
5)								
6)								
7)								
8)								
9)								
10)								
*WHEN APPLICABLE, A REFUND CHECK WILL BE SENT UNDER SEPARATE COVER BY MAIL JIM OVERTON DUVAL COUNTY TAX COLLECTOR DEALER OFFICE					BATCH TOTAL			
					CASHIER			
					CK #			
					CK AMT.			
Received/Verified By Authorized Dealer Personnel					REFUND AMT.			
Received/Verified By Tax Collector Personnel					RPT #		AGY #	
					DATE			

**PLEASE NOTE - WALK-IN HOURS FOR
PROCESSING DEALER WORK IS
8:30 A.M. TO 3:00 P.M.**